



Meeting Minutes for Oct. 7th, 2009

Call to Order: 7:00 pm

Invocation: Bonnie Cobb

Welcome: Proposed agenda accepted as presented.

Executive Committee Reports:

Recording Secretary Report: Jennifer Berg. Attendance taken – quorum of 21.

Minutes of 9/16 meeting were corrected and distributed by e-mail on 10/5 and posted on the bulletin and web site.

Treasurer's Report: Lisa Pascanik (Reporting Period: 9/17/09-10/7/09)

Current Register Balance: \$12,492.43. Sept. bank statement not yet received; therefore, the Reconciliation Report was not available for this board meeting. Budget & Cash Flow reports given to Recording Secretary & President. Detailed report of committee income/expenses available upon request. 2008/2009 tax return received from Bill Brunke, CPA on 10/6 and will be mailed to IRS and to State PTA along with a 501 (c) (3) Determination Letter Request Form that exempts us from federal taxes (given to President to sign). Report stands as presented and filed for audit. City council states all board members are bonded; therefore, the 2nd person reconciling the bank statements does not have to be an officer. Board member Melissa Gunter is reinstated to carry out this task. Board agreed to let Lisa Pascanik borrow grills for non-profit use for her church and has agreed to be personally responsible for their safe return. Treasurer's report was presented with no corrections or questions. Report stands as presented and will be filed for summer audit.

Corresponding Secretary: Kathy Cannon: 10 directory sponsors received so far. Due Oct 23rd. Proposed distribution is Nov. 2nd. President was approached to ask board to consider donating spots to businesses for free that have contributed to the PTA in substantial ways. Contradicts the purpose of sponsorships and could cause problems with how to determine businesses fairly. No motion was made, and sponsorship stays as a donation must be received to be in the sponsorship program.

2nd VP – Cheri Seery: Entertainment Books sales to date \$3,310.00.

Stress Free Donations to date \$1,515.00. VA Diner to be distributed in Tuesday Folders 10/20 with sale running through 11/2.

3rd VP - Donna Valdepena: Membership Update: 676 members, 74 staff - 711 members needed for **President's Challenge** award. We are only 4 from 100%.

Kathy VanGundy & Jamie Lee won \$25 Target gift card door prizes.

President's Report: Terri Wernick

Fall LTI Thanks to participants for support.

PTA Board Attendees: Darleen Wills, Kathy Cannon, Teresa Carver, Melissa Haggerty, Margaret Osipovs and Terri Wernick.

Reminder made to please check emails often.

Thanks to for all the hard work to start committees: Donna Valdepena, Cheri Seery, Kathy Cannon, Margaret Bain, Casey Welsh, Heather Forbes, Penny Brooks,

Darlene Kwiatkowski, Lori Granger, Cindy Rebeck, & Annie Bishop. Thanks to Teresa Carver for Pastries & VIE orient.

Steve Cobb will be sealing AR wall this month. Helpers will be needed and notified by email. **LURG update** / changes to motions / votes. New 2009-2010 LURG emailed to board. New version is reader friendly.

Explanations of Committees: Committee chair determines if one is needed. By law, scholarships, Volunteer of Year, Nominating committee require one. Asked for volunteers to consider only serving on one committee until everyone qualified gets a chance (if they chose).

Audit Report/ Budget/Open House/Budget meeting are received by state.

Virginia PTA State Convention – Nov 13-15. Registrations are mailed.

Attendees: Teresa Carver, Terri Wernick, Cost: \$75 for Teresa. City of Virginia Beach council paid for Terri W. as Legislature Chair for city.

Motions needed for: bylaw change, budget change, price change, forming Nominating committees, elections, bylaw passing, etc...

Motion to allow PTA to purchase balloons for back to school this year and each year after Motion 1) Teresa Carver & 2) Kathy Cannon

In favor # 19 with # opposed 0 - **Motion is carried.**

Motion for \$125.00 increase in Decorations to cover back to school balloons and extra costs for gauge and bigger tank 1) Maureen Sidbury & 2) Kathy Cannon favor # 19 with # opposed 0 – **Motion is carried.**

Administrative Update

Mrs. Hobbs (Dr. Scarcelli not present) – Thank you to Donna Valdepena for wonderful job on membership, Teresa Carver for Pastries for Parents, and for everyone's hard work so far this year. We're off to a great start. The Stanford 10 testing is complete. Fall pictures were taken with a new company. National School lunch week is next week – 10/12-16. National Bus Week is the following week – 10/19-23.

Faculty Update

Ms. Hare, Primary Grades – Kindergarten is continuing their good start to the year. 1st grade will be taking a field trip to the Farmer's Market the week of 10/19-23. They will be starting their Journey Journals soon. 2nd grade is working on writing process and learning about famous Americans.

Mrs. Donna Barba, Upper Grades – 4th grade just completed the Stanford 10 Testing.

Unfinished Business:

Reflections – Melissa Haggerty (Lori Granger not present) 40 year anniversary. Entries due Oct. 19 & 20. Due to the city by Nov. 5th. 3 theme entries mailed.

New Business/ Standing Committee Reports:

Beautification (Atrium – Tim Cannon) Current landscaping company to provide mulch to bedding areas 1 time per year (probably Feb. or March). Awaiting discussions with Dr. Scarcelli regarding planting of pansies & painting steps.

Bingo – (Liz Piskin) Not present. Terri Wernick reported for Liz Piskin. Terri Johannes not present. Ocean Lakes High School 7:00 pm. **Nov. 13th**. Popcorn & supplies have been ordered and most are already received.

Corporate Programs – Melissa Haggerty

Update on Capri Suns: 2 cents per pouch returned to school.

Box Top collections: \$695.00

Health/Safety/Welfare: Maureen Sidbury

Spirit of Giving: Nov. 12th – Nov. 24th. Coats for kids: Nov. 2nd – Dec. 18th - per Wavy TV 10 over 18,950 coats collected last year.

School Tool box Supplies – 6 remain and have been disassembled.

Decorated Dolphins: Cindy Rebeck - updated dates are October 1st (61 total Dolphins), 15th, & 29th.

Santa's Workshop – Donna Valdepena - Breakfast tickets price - \$4.00 adults, \$4.00 kids. Suggest price change. Will look at over this month and report back. Saturday, Dec 12th 8am -1 pm

Silent Auction – Nicole Andre (Margaret Osipovs not present) (co's. Kristin Benderoth & Nicole Andre) - Awaiting spreadsheet from Margaret of sponsor listing. Latest additions are Liberty Tax, Hilton, Sheraton & Young Chef's.

E-mail any suggestions to draw attention to craft show.

PREP: Melissa Gunter - Orientation Thurs. Oct 29th. 11 classes participating from grades 1-3 with 12 volunteers thus far awaiting times from teachers. Start date of Nov. 16th (2nd grading period).

Awards: Melissa Gunter - Winner (Responsibility): Reese Fowler, 5th grade (Mrs. Brown) - He will receive certificate and medal for recognition in Dec.

Summer Reading – Darlene Kwiatkowski

Assembly Oct. 22nd in cafeteria (9:30am–10:15am) with pirate persona Al Chewing from Histories and Haunts to speak. (Cost for pirate \$150.00)

212 students participated: 40% increase from 2008

receiving medals: 205 / # getting certificates: 7

Dr. Scarcelli will distribute medals to classrooms on Oct. 22nd (8:10am-9:20am).

Volunteers in Education – Teresa Carver

Orientation turnout – Friday, Sept 25th 9:00am (63 new volunteers)

of Sept hours: 1115 YTD: 1777 # of volunteers: 150 total thus far

September Volunteers of the Month: Board: Margaret Bain (61 hours)

Non Board: Lynn Lutz (29 hours)

Note - No VOM committee needed. Will keep old procedure and notify executive committee if assistance is needed.

1st VP – Teresa Carver:

Pastries for Parents update (Sept. 23rd, 24th & 25th) – great turnout. Should be way under budget. Legislature update due to council Oct. 16th.

Announcements:

Two Tuesdays: Flyers to President 2 Tuesdays before in PTA box or by email and 1 Tues. before distribution in PTA tub at school. *PLEASE don't approach*

Dr. Scarcelli directly to approve anything.

REMINDER: **School closed Nov 3rd**. Folders to go home MONDAY the 2nd.

To stuff Fri., Oct. 30th. Flyer deadline to school PTA box Tues, Oct. 27th.

Next Month's Agenda: Treasurer, administration, faculty & VIE, Corres. Sec.: Directories & Sponsorship update, Invocation, Health & Safety: Spirit of Giving & Coats for Kids, 1st VP = Legislation, 2nd VP Fundraising, 3rd VP Membership %, Reflections Winners, Corp. Programs, Santa's Breakfast, Silent Auction, Pictures with Santa, Kids' Craft Corner, Kid's Shopping Store, Purses, Basket Raffles, Craft Vendors, Bingo, Summer Reading, & Pastries.

Submit additional requests to President by Oct 28th.

November Newsletter:

Newsletter Articles for November: Due Oct. 30th.

PREP, Reflections: Winners, Santa Head Chair: sub chairs= Santa's Breakfast, Silent Auction, Pictures with Santa, Kids Craft Corner, Kid's Shopping Store, Purses, Basket Raffles, Craft Vendors, Bingo, Volunteer Coordinator, Heath/Safety/Welfare: Spirit of Giving & Coats for Kids, Legislature, Fundraising & Accelerated Readers.

Next Board Meeting – November 4th 6:45 social / 7:00 Business
Open to all PTA Members.

Next General PTA Meeting – Nov. 13th Bingo 7:00 OLHS:
Lisa Pascanik will chair.

Adjournment: 8:17pm

Minutes Approved

Recording Secretary / Date

President / Date

Attendance:

**Mrs. Hobbs
Terri Wernick
Ms. Hare
Mrs. Barba
Lisa Pascanik
Bonnie Cobb
Melissa Gunter
Melissa Haggerty
Annie Bishop
Cindy Rebeck
Maureen Sidbury
Teresa Carver
Cheri Seery
Donna Valdepena
Heather Gray
Casey Welsh
Darleen Wills
Kathy Cannon
Nicole Andre
Darlene Kwiatkowski
Jennifer Berg**